



UNITAFRICA
EMPOWERING THE ACADEMIC COOPERATION BETWEEN ITALY AND AFRICA
FOR FOSTERING THE QUALITY AND EFFECTIVENESS OF THE HIGHER EDUCATION
SYSTEMS IN A MUTUAL LEARNING ENVIRONMENT
TNE23-00050 - CUP D81124000280007



UNIVERSITÀ DI TRENTO

CONNECT. LEARN. GROW. TNE UnitAfrica Project - International Staff Week 2025

15th - 19th September 2025

Introduction

The TNE UnitAfrica Network together with the University of Basilicata, in collaboration with the University of Trento, is pleased to invite you to the International Staff Week 2025

CONNECT. LEARN. GROW., taking place in a blended format with the on campus part from 15th to 19th September 2025 in Potenza (Italy).

This event is aimed at creating network opportunities, sharing best practices and enhancing our and your skills in a stimulating context. The program includes workshops and sessions on tools for exploring best practices and overcoming challenges in managing mobility, welcome services, and exchange initiatives.

Who Should Attend - Target audience

International relations officers, Erasmus+ coordinators, and staff involved in mobility programmes of the UnitAfrica partner Institutions.

The number of participants is limited to 15.

Any selection will be based on individual professional profile and motivation.

In order to differentiate the group of participants, only one representative per Institution will be accepted.

How to Apply

You can apply [at the link](#).

Application deadline: 6 June 2025 at 23:59 Italian time (GMT+1).

A confirmation on acceptance will be sent via email to all applicants by mid June 2025.

Draft Programme

VIRTUAL SESSIONS

Tuesday 2nd September 2025

Kick-off Session. Welcome and Orientation

Exploring Funded Opportunities for Sub-Saharan Africa Erasmus+ projects: framework

Going Global: An Introduction to International Mobility

Wednesday 3rd September 2025

User Experience (UX) Design Essentials: Why It Matters and How to Get Started

Understanding AI: Opportunities for Administrative Innovation

IN-PRESENCE SESSIONS

Monday 15th September – Welcome event

Arrivals

Afternoon Welcome Session and Ice Breaking Activities

Italian Culture and Language Tips

Welcome Aperitif

Tuesday 16th September – Welcome Day

Registration

Institutional Welcome and UniBas Presentation

Presentation of CUCS and UnitAfrica

Testimonial Impact of International Mobility

Participating HEIs in Focus: Profiles and International Engagement

SOCIAL ACTIVITIES - Visit to Potenza City Centre

Wednesday 17th September – Next-Gen Mobility Projects: Innovative Management Approaches

Managing Mobility and Welcome Services: Best Practices and Challenges. Inclusion and Sustainability in Focus

SOCIAL ACTIVITIES - Dolomiti Lucane

Dinner and Folkloristic Evening

Thursday 18th September – Empowering IROs: Essential Soft Skills and Networking Event

Say It Clearly! Using Plain English in Administrative Communication

"Human" Soft Skills for Artificial Intelligence. Towards a New Pedagogical Approach

SOCIAL ACTIVITIES - Visit to Matera

Friday 19th September – AI for International Offices: Practical Insights and Examples

UX Design in International Mobility: From Processes to Projects

AI for Mobility Offices - Workshop

Certificate Ceremony and Official Closing

Transfer to the Airport

Grants and Payment

All participants of the partners' Institutions will receive a project grant to finance the participation consisting in:

- 200 €/day for 7 days
- 1.500 € as travel contribution (transfers included)

Payment method:

Participants will receive 900 euro (cash) at arrival, the rest of the grant, along with the travel contribution, will be paid on the participants bank account within one week from departure.

Participants are required to purchase their own travel tickets in advance.

Visa Information

Please check the "Do I Need a Visa?" [webpage: https://vistoperitalia.esteri.it/home/en](https://vistoperitalia.esteri.it/home/en)

UniBAs will provide invitation letters to selected participants.

Practical info

Accommodation

Participants are requested to take care of their own accommodation reservation.
Below the list of hotel rates offered to the University of Basilicata.

- **Leucos**, from 60,00 € to 75,00 € plus taxes, contact: info@myleucos.com
- **Casa Retro**, from 35,00 € to 50,00 € plus taxes, contact: info@casaretro.it
- **Tourist hotel**, from 66,00 € to 77,00 € plus taxes, contact: info@touristhotelpotenza.com
- **Grande Albergo**, 110,00 € plus taxes, contact: info@grandealbergopotenza.it
- **Blunotte house**, from 35,00 € to 50,00 € plus taxes, contact: infoblunotte@house.com
- **Al Ponte**, from 36,00 € to 57,50 € plus taxes, contact: info@al-ponte.it
- **Palazzo Brienza**, from 85,00 € to 102,50 € plus taxes, contact: palazzobrienza@gmail.com

How to arrive to Potenza

Please find some useful information about the main airports and connections to Potenza:

- Naples International Airport (NAP) – Approx. 2.5 hours from Potenza
- Bari Karol Wojtyła Airport (BRI) – Approx. 2.5 hours from Potenza
- Rome Fiumicino Airport (FCO) – Approx. 4.5 hours from Potenza
- Rome Ciampino Airport (CIA) – Approx. 4 hours from Potenza

There are several convenient options to reach Potenza from the main airports or cities:

Marinobus, **FlixBus**, **Marozzi**, **Itabus**, **Trenitalia** (national rail service), **Italo** (high-speed rail service).

We recommend checking the websites of these transport companies for updated timetables, prices, and availability. Depending on your arrival airport or city, you can choose a direct bus or combine a train and a bus for the most efficient route.

Contacts

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